

## AGENDA

FOR A REGULAR MEETING ON TUESDAY, FEBRUARY 17, 2004  
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY  
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.  
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of February 9, 2004.
- E. Old Business:
  - 1. Award and/or Reject County Bid #COM-1215 – One –Year (1) Renewable Lease for a 6,000 square feet, or larger, Building to be used for storage located in the Norman area.
- F. New Business:
  - 1. Discussion, Consideration, and/or Action to Approve the Application Form for the 2007 Federal Fiscal Year Surface Transportation Program (STP) for Major Collector No. 14-38C.
  - 2. Discussion, Consideration, and/or Action to Approve the Modification Agreement for a Hydraulic Investigation on County Bridges at 6 different locations starting at 96<sup>th</sup> and Slaughterville Road going South to Hwy 39. This Agreement is between the Board of County Commissioners and Engineering Services and Testing, Inc.
  - 3. Discussion, Consideration, and/or Action to Approve the Commercial Pest Control Service Proposal between the Cleveland County Fair Board and Arway for a period of one year at \$30.00 per month.
  - 4. Discussion, Consideration, and/or Action to Approve Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, L.L.C., for Sharp AR-337 Copier, serial #06510309 for monthly cost per copy of \$0.0095 which includes parts, drums, labor and toner. Agreement is from December 12, 2003, to December 12, 2004.
  - 5. Discussion, Consideration, and/or Action to Approve the Appointment of Thomas E. Brackett as Requesting Officer on all Sheriff's Accounts.

6. Discussion, Consideration, and/or Action to Approve the Appointment of Beth Tayrien and Betty Blalock as Receiving Officers for Cleveland County Health Department, MD2 and MD3.
7. Approve the January, 2004, monthly reports of the following:
  - a. Paula Roberts, Election Board
  - b. F. DeWayne Beggs, Sheriff Cash Fund
8. Discussion, Consideration, and/or Action to Approve the Agreement for the Sale of Goods between the Cleveland County Treasurer and Business Imaging Systems Inc., (BIS) for upgrade of Canonfile for Windows program and conversion of data, at the cost of \$77,374.00.
9. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and Business Imaging Systems, Inc. (BIS) for Software Support in the amount of \$2,986.00, Platinum System Support in the amount of \$5,325.00 and Licensee Software Support in the amount of \$2,379.00 for a total of \$10,690.00 to begin on Feb. 15, 2004, to Feb. 15, 2005.
10. Accept the Mineral Interest Report as required by Title 60 §658.1.
11. Discussion, Consideration, and/or Action to Approve the Resolutions disposing of Equipment as follows:
  - a. F222-13 IBM PC 300PL Computer w/Modem
  - b. F222-50 IBM PIII 500 HMZ Computer
  - c. F222-64 IBM PC300GL Computer
  - d. F201-58 IBM Wheelwriter 6 Typewriter
  - e. F219-9 Labelwriter XL Plus
  - f. F219-7 Labelwriter XL Plus
  - g. F214-7 Rapid Print Time & Date Stamp
  - h. F222-65 IBM PC300GL Computer
  - i. F247-4 Swingline Typing Stand/Copy Holder

(The above items are from the County Clerk's Office and were either traded, sold at auction, or junked.)
12. Discussion, Consideration, and/or Action to Approve the Resolutions disposing of Equipment as follows:
  - a. SL201.11 Word Processing Typewriter
  - b. SL299.4 HP 1000 Color Printer
  - c. SL105.61 Credenza with Kneespace
  - d. SL111.26 Filing Cabinet with 30 small drawers
  - e. SL180.2 Wall Panels –Gray Fabric & Glass
  - f. SL638.0 Wall to Wall Carpet 126 Sq. Yds.
  - g. SL699.2 Delivery Door and Window for Back Room
  - h. SL699.1 Patio Cover for back door

(The above items are from the County Election Board and were either traded, sold at auction, or junked.)

13. Approve the following Blanket Purchase Orders:

a. General Fund

04-3759 – SQ2	Wal-Mart Community	\$ 1,000.00
04-3816 – SM2	Don’s Mobil Lock Shop	1,500.00
04-3818 – B2B	Fadler Company	1,500.00
04-3819 – B2B	Ben E. Keith	1,500.00

b. Highway Fund

04-3750 – T2A	Carbon Tractor Parts	1,000.00
04-3751 – T2A	Quail Springs Tire & Auto	1,500.00
04-3752 – T2A	Rich Tire Company	2,000.00
04-3775 – T2A	Ace Home Improvement	500.00
04-3796 – T2A	Noble Tag Agency	300.00
04-3797 – T2A	Home Depot Commercial Account	750.00
04-3825 – T2A	C.L. Boyd	1,500.00
04-3826 – T2A	Classen Implement Co.	1,000.00
04-3827 – T2A	Jim Johnson Oil Company	2,500.00

c. Health Fund

04-3773 – MD2	Pitney Bowes	2,500.00
04-3817 – MD2	AEA Environmental Services	2,250.00

d. Sheriff’s Service Fee Fund

04-3820 – CFB2	Fuelman of Oklahoma	7,500.00
04-3823 – CFB2	Ace Hardware of Noble	300.00
04-3824 – CFB2	Cecil Frymire	750.00

e. Sheriff’s Revolving Fund

04-3821 – CFBRE2	Copelin’s Office Center	2,000.00
04-3822 – CFBRE2	O’Reilly Automotive	1,000.00

f. County Clerk’s Lien Fee

04-3729 – CFF1C	CLGT	200.00
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g. Fair Board Fund

04-3786 – FF2	Locke Supply Company	750.00
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14. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0268 – B2A	04-0022 – T2A
04-0326 – C2	04-0043 – T2A
04-0588 – B2A	04-1293 – T2A
04-2025 – B2A	04-1763 – T2A
04-2103 – B2B	04-1927 – T2A
04-2104 – B2A	04-1979 – T2A
04-2496 – B2A	04-2250 – T2A
04-2769 – B2B	04-2273 – T2A
04-2867 – B2B	04-2462 – T2A
04-2922 – SQ2	04-2521 – T2A
04-3037 – B2B	04-2604 – T2A
04-3038 – B2B	
	04-2826 – MD2
04-0127 – CFFP2	
04-0129 – CFFP2	04-2966 – CFBRE2

15. Discussion, Consideration, and/or Action to Approve Emergency Purchase Order #2004-3717 to Quality Towing Services, Inc. in the amount of \$107.80 from the Sheriff's Maintenance and Operations, B2A.

16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY03/04</u>	
a. General Fund	\$107,406.76
b. Highway Fund	36,902.69
c. Health Fund	123,284.41
d. Sheriff's Service Fee Fund	59.61
e. Sheriff's Revolving Fund	4,332.86
f. County Clerk's Lien Fee Fund	98.43
g. County Clerk Preservations Fee Fund	1,320.00
h. Fair Board Fund	557.16

G. Miscellaneous Discussion.

H. Adjourn:

Date posted: February 12, 2004

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County Clerk